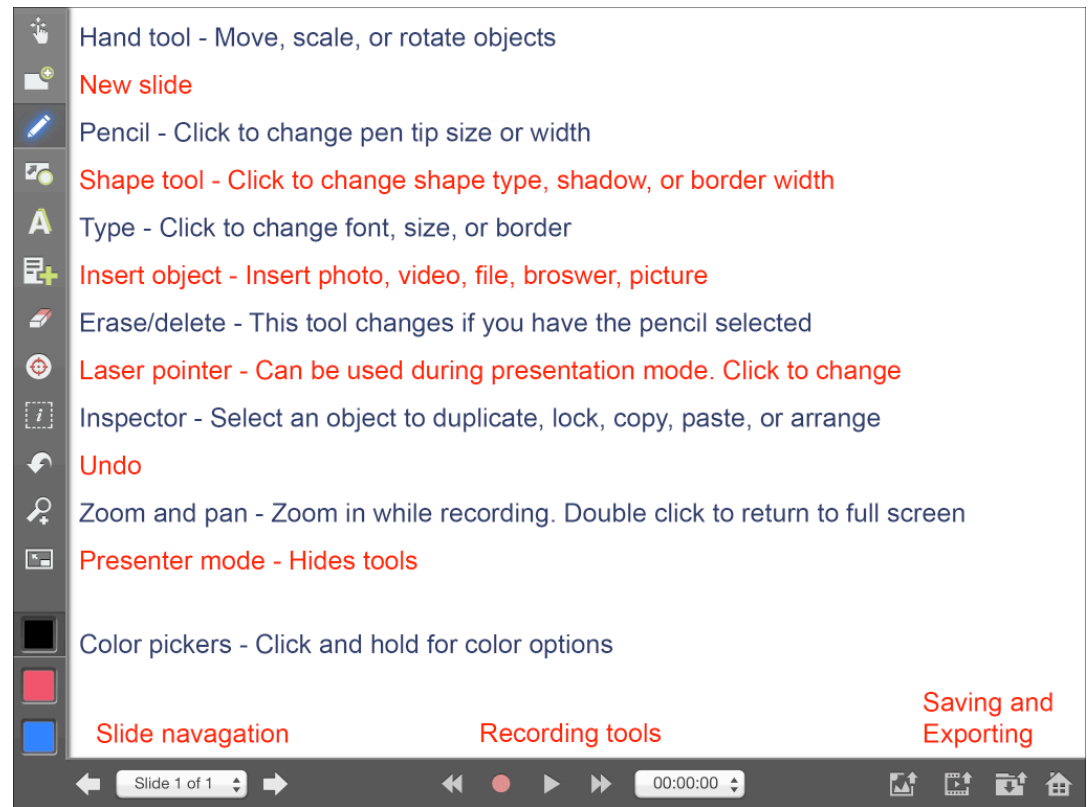# Explain Everything App - How to ...

1. Open the Explain Everything app.

2. Select the + sign at the top right hand of the screen.

3. Choose a template for your presentation.

4. Using the tools on the left hand side of the screen add what you would like to the slide. (These tools can also be used when you are recording)

5. Click the recording button on the bottom of the screen to record your voice.

6. A new slide can be added to your presentation by pressing the + sign on the slide navigation.

7. To save and export the movie use the four symbols on the bottom right hand side of the screen.

Hand tool - Move, scale, or rotate objects

New slide

Pencil - Click to change pen tip size or width

Shape tool - Click to change shape type, shadow, or border width

Type - Click to change font, size, or border

Insert object - Insert photo, video, file, broswer, picture

Erase/delete - This tool changes if you have the pencil selected

Laser pointer - Can be used during presentation mode. Click to change

Inspector - Select an object to duplicate, lock, copy, paste, or arrange

Undo

Zoom and pan - Zoom in while recording. Double click to return to full screen

Presenter mode - Hides tools

Color pickers - Click and hold for color options

Slide navagation   Recording tools   Saving and Exporting

Slide 1 of 1   00:00:00

Created in collaboration with the St. Mary's Tech Team

Hints for using the app:
- you can lock your image so that it won't slide around when you are working on it and recording. Use the inspector tool (the dotted box with the letter i)
- the hand tool will move the objects around
- use the pointers to (but don't go crazy ... it will distract from your explanation)
- flip or orient the photo of the question to make it easier to solve (just like you would a piece of paper)
- press and hold the pen tool to change the thickness
- press and hold the play button, it will turn yellow, and your movie will play full screen mode

Hints for making a video that really explains your thinking:
- use different colour pens to explain different things you can see your explanations more clearly
- turn shapes around by pinching your fingers together so that you make your thinking more visible for the viewers

For recording
- you can use an external mic such as a Yeti Blue with an adapter from the Apple camera kit and many more people can talk at the same time
- to delete a sound recording hit the back arrow to rewind and then record over

For saving/exporting your video:
- log into your Google toolkit account
- you can save it in a shared folder so that others can see it too
- to export your movie use the export buttons on the bottom right hand
- name your movie with the concept that you are working on (e.x. Area of triangles and parallelogram) Use the name of your worksheet if you have one.